



Quartus Technologies is committed to keeping personal information accurate, confidential, secure and private. Quartus Technologies' Privacy of Information Policy is based on the Canadian Standards Association (CSA) Model Code for the Protection of Personal Information (CAN/CSA-Q830-96).

Quartus Technologies is accountable for all information in its control. The Chief Executive Officer is accountable for compliance and review on annual review of policy and compliance.

Quartus Technologies recognizes the responsibility for personal information in its possession or custody, including information that has been transferred to a third party for processing.

Quartus Technologies abides by the provisions of the federal law, and assumes responsibility for doing so.

Quartus Technologies makes all reasonable efforts to ensure that we specify the nature of the intended use of the data at or before the time the information is collected.

Quartus Technologies does not release (give, share or sell) personal information to companies or individuals outside of Quartus Technologies Inc.

Quartus Technologies takes responsibility for the protection of all personal data. This includes, but is not limited to, restricting physical access to data, organizational restrictions through security clearances on a "need-to-know" basis, and technological measure such as passwords, firewalls and encryption. Care is also used in the disposal or destruction of personal information so as to prevent unauthorized parties from gaining access to this information.

Quartus Technologies agrees to keep personal information only as long as necessary for the identified purposes. Formal guidelines and procedures to ensure the safe destruction or disposal of personal information, no longer required, are established and have been implemented.

As part of our mandate, Quartus Technologies Inc. will continue to review its Privacy Code every two years to ensure it is relevant and up to date.

Should you have any questions or concerns regarding this policy, or use of information supplied to Quartus Technologies, please contact Jason Heard, Chief Operations Officer at jason.heard@quartustechnologies.com, or Kevin Gale, Chief Executive Officer at kevin.gale@quartustechnologies.com